

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT**

CONTRACT NO: CW58849

CAPTION: New Hospital and Healthcare Delivery System Partnership Development

PROPOSED CONTRACTOR: Huron Consulting Services, LLC

PROGRAM AGENCY: Department of Health Care Finance

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The District of Columbia (District) Department of Health Care Finance (DHCF) seeks an entity with healthcare, legal, and fiscal expertise to provide advice, recommendations, analysis, and support for all documentation necessary for the design, financing, construction, and operation of a new acute care hospital and healthcare delivery system at St. Elizabeth's East, including any associated ambulatory pavilions, medical buildings, and other facilities.

3. ESTIMATED REASONABLE PRICE:

The estimated cost for this service is \$325,000.00. The period of performance is from March 1, 2018 through September 30, 2018.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

- A. Huron Consulting Services, LLC is the only vendor that can perform the desired services because they have been involved with the process since May 2017 and continuity of planning with the potential hospital operators is critical to ensuring that the District receives the best proposal for delivery health care east of the river.
- B. Huron Consulting Services, LLC has collected and analyzed all of the critical data necessary in selecting the ideal design for the new facility and best location for maximum use. It would be prohibitive in terms of time and cost for the District to select a new vendor to continue these services.

- C. During the analyses of critical data, Huron Consulting Services, LLC developed relationships with key stakeholders whose input and continued guidance is essential to the successful completion of this project.
- D. Changing the vendor at this critical time in the process would cause extreme delays with respect to the District's desired timeline and ultimately, further delay the provision of high-quality hospital and healthcare services to one of the most vulnerable and most deserving populations.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Wayne Turnage
Director, DHCF

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Helena C. Barbour
Contracting Officer

7. CERTIFICATION BY CHIEF CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Wil Giles
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter
Chief Procurement Officer

INSTRUCTIONS FOR THE D & F FOR A SOLE SOURCE PROCUREMENT

1. AUTHORIZATION

D.C. Official Code § 2-354.04; There is only one source for the required goods or services. Cite 27 DCMR 1304 and 27 DCMR 1700 and 1701 as applicable.

2. MINIMUM NEED

Describe the program agency's requirement for a stated minimum need (scope of work) and time frame within which work must be performed. List in detail the precise nature and scope of the services or supplies required. The time frame must be justified in detail when sole source justification is time based.

3. ESTIMATED REASONABLE PRICE

The estimated price of the contract (the amount the contractor is anticipated to receive).

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT

Indicate the facts which establish that there is only one available source. You **must** include the unique nature of the proposed procurement, the proposed contractor's unique qualifications or any other factors that qualify the proposed contractor as a sole source for the procurement.

You **must** include a description of the market survey or the reason why a market survey was not conducted.

You **must** include a list of the potential sources that you contacted, and if none a discussion of why not. Discuss which potential sources expressed an interest in the procurement and describe their interest and why they were rejected.

5. CERTIFICATION BY AGENCY HEAD

The head of the program agency, by signature, certifies factually the findings.

6. CONTRACTING OFFICER CERTIFICATION

The contracting officer, by signature, certifies (1) factually the findings and recommends that an official with written delegated authority determines, by signature, that the use of the sole source procurement method is justified, and (2) that the notice of intent to award a sole source contract was published and that no viable response was received. The contracting officer must state that either no response was received or briefly explain why a response was not viable.

7. DETERMINATION

An official with written delegated authority determines, by signature, that the use of the sole source procurement method is justified. The Chief Procurement Officer, or an official delegated authority in writing to sign on behalf of the Chief Procurement Officer, must sign the determination if the procurement is in excess of five thousand dollars (\$5,000).

INSTRUCTIONS FOR THE D & F FOR A SOLE SOURCE EXTENSION OR RENEWAL PROCUREMENT

Use the same D&F template with the following changes:

1. Replace the heading with:

DETERMINATION AND FINDINGS FOR A SOLE SOURCE EXTENSION OF CONTRACT

2. Replace the Authorization with:

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700, 1701 and 2005.2(b)